

Academic Council Meeting Minutes January 8, 2004

- 1) Review and adoption of previous meeting minutes
 - a) December 22, 2003
- 2) Review and adoption of January 8, 2004 agenda
- 3) Old Business
 - a) School of Education
 - i) ED397 Current Issues in Special Education CG
 - b) Sciences, Math and Vocational Technology
 - i) Audio Video Production IDP
 - c) School of Education
 - i) Related Services Technician ICP
 - ii) TESL/TFL IEP
 - d) Human Performance and Athletics
 - i) PE280 Applied Kinesiology CG
- 4) New Business
 - a) Sciences, Math and Vocational Technology
 - i) MA090 Pre-Algebra CG
 - ii) MA091 Beginning Algebra CG
 - iii) MA161 College Algebra CG
 - iv) MA203 Basic Calculus CG
- 5) Other Issues
 - a) Course Guide Template
 - b) Alpha numeric standard – MA132
 - c) Declaring majors
 - d) Prerequisite, Proficiency and Placement Level
 - e) General Education Requirements
 - f) NDU Grading Policies
- 6) Schedule of next meeting

Members present: Tom Colton – Languages & Humanities, Lois Gage – Nursing, Jerome Jerome – Human Performance & Athletics, Glenn Keaton – Sciences & Math, and Lynda Rowe – Social Sciences and Fine Arts.
Lourdes Villazon as recorder.

Members absent: Ed Lieberman – School of Education, and Jeff Willden – Business.

Staff and Faculty: None

Academic Council Chair Glenn Keaton called the meeting to order at 1:12 pm.

1) Minutes

The December 22, 2003 minutes were accepted without changes.

2) Agenda

The agenda was accepted with the following changes:

Group items *a* and *c* together as item *a* under Old Business and table them to the next meeting.

3) Old Business

a) School of Education

i) ED397 Current Issues in Special Education CG
Item tabled until SOE member is present.

ii) Related Services Technician ICP
Item tabled until SOE member is present.

iii) TESL/TFL IEP
Item tabled until SOE member is present.

b) Sciences, Math and Vocational Technology

i) Audio Video Production IDP
Item tabled. Course guides need to be completed and submitted with IDP.

c) Human Performance and Athletics

i) PE280 Applied Kinesiology CG
It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **PE280 “Applied Kinesiology”** with pending changes.

4) New Business

a) Sciences, Math and Vocational Technology

i) MA090 Pre-Algebra CG
It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **MA090 “Pre-Algebra”** with pending changes.

ii) MA091 Beginning Algebra CG
It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **MA091 “Beginning Algebra”** with pending changes.

iii) MA161 College Algebra CG

It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **MA161 “College Algebra”** with pending changes.

iv) MA203 Basic Calculus CG

It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **MA203 “Basic Calculus”** with pending changes.

5) Other Issues

a) Course Guide Template

Template is still in a testing phase. Working out good so far for those who have been using it. Others will be working with it soon.

b) Alpha numeric standard

Currently the MA 132 course is considered as a two-digit course compared to math courses at other accredited institutions; it is not a transferable course. A suggestion was made to change its alpha numeric to MA 099 or MA 100, so that it would match its contents then a math course that would transfer to other institutions will be created. The council would like input from academic advisors, two of whom will be invited to the next meeting.

c) Declaring majors

The council discussed if students need to complete a certain number of credits or courses before being considered as a major in a field. More discussion when SOE member is present.

d) Prerequisite, Proficiency and Placement Level

The council will continue to use “Placement Level” in reference to English and Math levels in course guides.

e) General Education Requirements

The Sciences, Math and Vocational Technology Department will continue to follow their departmental policy on general education requirements.

f) NDU Grading Policies

Should “F” grades be given in “NDU” or credit/no credit courses? This question has been asked to the council and a collective response will be drafted at the next meeting.

6) Schedule of next meeting

The next meeting is scheduled for January 15, 2004.

The meeting adjourned at 2:18pm.